

Miss Turner's Class Procedures

All Math classes
8/25/17
7+8

As soon as you walk through the door (this is BEFORE the bell rings)...

- Get a calculator on the way to your desk if you don't have one.
- Make sure you have sharpened pencils.
- Get out a red pen, pencil, highlighter and eraser and place at top of desk.
- Get out your homework (if it was assigned), open your book to that page if from the book.
- Write down homework in your agenda books from the Smartboard.
- **You should be prepared each day with all supplies and materials—textbook, binder, pencil pouch, agenda book, a reading book and work from other classes.**

If you are tardy (that means the bell has already rung to start the period)...

- If you do not have a pass, sign the tardy sheet hanging by my mailboxes as soon as you walk in.
- If you have a pass, place it in the tray on my desk.
- Quietly go to your seat and pick up where the class is.
- It is not necessary to make a scene if you are tardy.
- Don't forget to turn in your homework if it has already been collected (do this when there is a break in the lesson and write tardy at the top).

When you turn in homework...

- Make sure you have the proper heading at the top.
- Homework will most often be collected after we go over it, however there may be times it is collected as soon as the bell rings (make sure it is on your desk before start of class).
- All homework must be facing the same way when passing it up...last person needs to make sure this is correct.
- When placing work in the tray please make sure it is face up and the header is on the right hand side of the tray.

If you do not have your homework...

- Get a Yellow Sheet form the binder as soon as you come into the room.
- Fill out the top portion of the Yellow Sheet and turn in when homework is collected.
- The clock is now ticking, so make sure you get your work turned in! Every day it's late you will lose a $\frac{1}{4}$ of a point.
- If you turn in 10 homework assignments in a row (none late/missing), you will be rewarded.

- You can also borrow a pencil but I will require collateral (your iPod, wallet, shoe). You can get your collateral back at the end of class in exchange for the borrowed pencil/pen. The exchange must be made directly with Miss Turner. You cannot retrieve your own collateral. This must be done BEFORE class begins or you will be penalized.
- I have extra paper in my mailboxes...don't make it a habit to use my paper please.
- REMEMBER, it is your responsibility to come to Math class prepared!

If you finish your work early...

- Please do one of the following:
 - Work on extra credit if it's available.
 - With permission, work on something for another class.
 - Read, Read, Read! You can sign a book out from my library by filling out the log paper on top of bookcase.
 - MobyMax if we have computers.
 - Ask Miss Turner if she has anything you can do.

Before you leave the class for the day...

- The bell does not dismiss you from class.
- Miss Turner will dismiss you from class.
- You must remain in your seats until you are dismissed.
- You will never be dismissed early.
- Check your area to make sure you haven't left anything behind.
- Check your area to make sure any and all paper, wrappers etc. are picked up off the floor/desk and thrown away.
- If you are a team captain, make sure the 3-drawer organizer and caddy are left in excellent condition and that all supplies are in the drawers and caddy where they belong.

Consequences

POSITIVE CONSEQUENCES

- ☺ Praise
- ☺ Positive Feedback sent home
- ☺ Grab Bag Goodies
- ☺ More Fun Classroom Activities
- ☺ Snack Passes
- ☺ Gum Passes
- ☺ HW Passes
- ☺ Drink Passes
- ☺ Many Other Passes! ☺

NEGATIVE CONSEQUENCES

- ☹ Verbal Warnings
- ☹ Apology Letter with Parent Signature
- ☹ A Trip to the Office
- ☹ Phone Calls, Emails and Notes Home
- ☹ Parent Conferences
- ☹ 200 Sentences Due Next Day
- ☹ 400 Sentences Due Next Day if 200 not Completed
- ☹ Office Referral if Sentences Not Completed
- ☹ Academic Demerits

I have read and understand the Classroom Procedures for Miss Turner's classes. I will abide by all procedures during the 2017-2018 school year. I understand there will be Positive and Negative Consequences associated with my choices.

Print Name: _____

Sign Name: _____

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